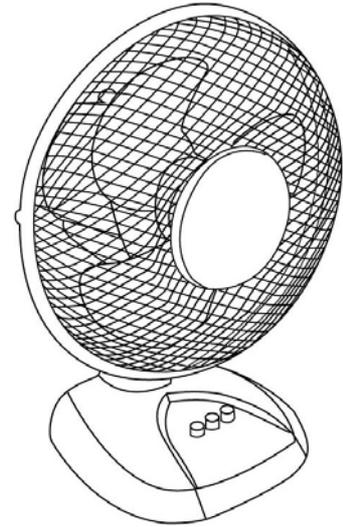


DESK FAN ASSEMBLY & USER LEAFLET

230mm (9") Desk Fan
305mm (12") Desk/Wall mounted Fan
410mm (16") Desk Fan



Please read these instructions carefully before operating the Fan ASSEMBLY INSTRUCTIONS

- 1) Remove shaft protecting cover and discard. Unscrew guard retaining nut anti-clockwise and remove from the motor shaft.
- 2) **12" & 16" models only** Turn fan base section over and Pass plug and lead through the centre of the fan base. Carefully "Click" the 2 sections together, and Fit the securing screws provided. The Fan lead should also be positioned through the slot in the rear of the housing, this is done by carefully pushing one side of the slot outwards allowing enough room for the lead to pass.
- 3) Take the rear guard section and slide it over the threaded screw on the fan body (make sure the handle on the guard is facing upwards).
- 4) Screw on the plastic nut to secure the rear guard in place.
- 5) Push the impeller on to the motor shaft until it reaches the stop.
- 6) Screw on the impeller retaining cap (Not on 9" fan) in an anti-clockwise direction to secure the impeller into position.
- 7) Hook the front guard on to the rear guard section at the top.
- 8) Secure the two guard sections together with the clips around the edges. The screw and nut at the bottom of the grille **MUST** be fitted.
- 9) For the 12" Desk/Wall mounting fan use suitable fixings for the type of wall the fan is to be mounted to. Two keyhole slots are provided in the rear of the fan. For wall mounted applications remove the tilt stop and replace it if required for desk applications.

IMPORTANT

- ◆ Ensure that the voltage marked on the underside of the fan agrees with your mains voltage.
- ◆ This appliance is not intended for use by persons (including children) with reduced physical, sensory or mental capabilities, or lack of experience and knowledge, unless they have been given supervision or instruction concerning use of the appliance by a person responsible for their safety
- ◆ Desk fans are class 1 appliances and **MUST BE EARTHED**.
- ◆ The wires in the mains lead are coloured in accordance with the following code:-
BLUE – NEUTRAL BROWN – LIVE GREEN/YELLOW – EARTH
- ◆ This fan must **NOT** be used in a bathroom.
- ◆ Always ensure that a fuse approved to BS 1362 is fitted and that it is the correct rating for the appliance.
- ◆ **IF IN DOUBT CONSULT A QUALIFIED ELECTRICIAN**

OPERATING INSTRUCTIONS

- 1) To make the fan oscillate push the knob on the top of the motor housing down. Pull the knob upward to stop the fan oscillating.
- 2) Airflow can be adjusted upward or downward by tilting the fan to the desired position.
- 3) The Speed of the fan is controlled by pressing the appropriate button to select the desired Cooling/air flow requirement.

CLEANING

Plastic parts should only be cleaned with mild soap and a damp cloth or sponge. Never use solvent or abrasive cleaners.

NOTES FOR SAFE OPERATION

- ◆ Never insert any objects through the guard when the fan is running.
- ◆ Always disconnect the fan when removing the guard for cleaning.
- ◆ Make sure that the fan is on a stable surface when operating to avoid overturning.
- ◆ Do not use the fan near an open window. (Rain may create an electrical hazard).